



PLG-235 must be first page of the Supplemental file. Documents cannot be restricted by digital signatures or otherwise.

**Project Information**

Permit No. \_\_\_\_\_  
 APN: \_\_\_\_\_  
 Project Address: \_\_\_\_\_  
 Legal Owner: \_\_\_\_\_  
 Applicant: \_\_\_\_\_  
 Date: \_\_\_\_\_

Reserved for County Stamp

**Notes**

- Each time the SUP file is uploaded, it must be complete and include all documents required for permit issuance.
- When required for review, the 3 items below must be on the plan sheets (do not include them in the SUP file):
  1. Special Inspections Form – [PLG240](#)
  2. [Modification Worksheet & Plans](#)
  3. Energy forms

**Supplemental Documents** Checkmark all items included in the SUP file

- EVCS Form(s) – [PLG290](#), [PLG291](#), [PLG292](#), [PLG293](#)
- Transfer of Responsibility Form(s) – [PLG250](#)
- Substantial Improvement – [Form](#)
- WELO Residential Checklist & Exemption – [PLG152](#)
- WELO Landscape Plan Submittal – [PLG154](#)
- Arborist Report** Submit [PLG300](#)
- Consultant Review – [PLG300](#)
- Addendum(s)
- Geological Report** Submit [PLG300](#)
- Consultant Review – [PLG300](#)
- Addendum(s)
- County Acceptance Letter(s) - [PLG312](#)
- Geotechnical Report** (or Waiver - [PLG311](#)) Submit [PLG300](#)
- Consultant Review – [PLG300](#)
- Addendum(s)
- County Acceptance Letter(s) - [PLG312](#)
- Drainage Calculations**
- [Appendix A](#): Project Determination
- Addendum(s)

- Structural Calculations**
- Addendum(s)
- Truss Shop Drawings** submit review letter
- Review letter by project architect/engineer
- Specification Book** TOC & bookmarked sections

**Additional Documents** Please list addition items below

1	_____
2	_____
3	_____
4	_____
5	_____
6	_____
7	_____
8	_____
9	_____
10	_____
11	_____
12	_____
13	_____