



Encroachment/Transportation Division

Residential Permit Application Checklist

Completion of this form shall be used as [guidance](#) by the applicant

For any questions regarding requirements, please contact the Encroachment Division at 831-454-2160

PROJECT INFORMATION

- 1) Does the project include adding or widening a driveway?

No.

Yes. If yes, then:

Driveway work shall conform to one of our driveway details based on site conditions. Please see the link below to our standard driveway details and include the applicable detail on the plans.

<https://www.dpw.co.santa-cruz.ca.us/Portals/19/pdfs/DCDriveways.pdf?ver=2016-08-16-092653-477>

- 2) Does the project require trenching in the road for water, gas or electrical service?

No.

Yes. If yes, then:

Trenching in the road requires an Encroachment Permit. Encroachment permits are issued by the Department of Public Works. Please see the link below to apply for an Encroachment Permit.

<https://www.dpw.co.santa-cruz.ca.us/Portals/19/pdfs/EncroachmentEditable.pdf>