



**Santa Cruz County
Public Works**

**Universal Service
Request for Exceptions**

The County Board of Supervisors has established a limited number of exceptions to the Universal Service requirement for Recycling, Organics, and Solid Waste Service.

Undeveloped and Vacant Property (complete and submit form below)

Upon presentation of evidence that any property is undeveloped or currently vacant, the Director of Public Works may issue a temporary exemption for as long as the qualifying circumstances exist, but not to exceed one year, unless another application for exemption is made and approved. **Vacation homes/second homes ARE NOT considered vacant.**

Hardship

Upon demonstration of hardship, the Director of Public Works may issue a temporary exemption for as long as the qualifying circumstances exist, but not to exceed one year, unless another application for exemption is made and approved.

Decisions of the Director of Public Works shall be final and will not be subject to appeal.

To request an exception other than self-hauling, please submit the completed form below or a written request clearly explaining the reasons for your request along with any supporting information to:

**County of Santa Cruz
Attn: Public Works
701 Ocean Street, Room 410
Santa Cruz, CA 95060**

OWNER INFORMATION:

Please check one: NEW RENEWAL

Property Address (Location): _____ Assessor's Parcel Number: _____

Property Owner's Name: _____ Phone: _____

Mailing Address: _____ Email: _____

The above mentioned property is for COMMERCIAL use only (Circle One): YES NO

The above mentioned property is a VACANT lot with no residential structure (Circle One): YES NO

The above mentioned property will be vacant for more than 30 days (Circle One): YES NO

- Which one of these best describes the reason your home is currently vacant:
(Check One)
 - o For Sale, Foreclosure, Short Sale, etc. _____
 - o Under Renovation _____
 - o Currently Not Rented/Occupied _____
- If vacant please insert date at which home will be occupied: _____
- As evidence that the property is vacant, please mark below which type of documentation you are attaching to this application to demonstrate that the home at the property address listed above is vacant:
(Attach One or Similar Document)
 - o Copies of three months' worth of electric utility statements showing little to no activity _____
 - o Letter from Water District stating date water was shut off at property listed above _____
 - o Copy of home listing agreement stating date home became vacant while up for sale _____
 - o Other : (Explain) _____

I agree that the information stated within this application is correct and true to the best of my knowledge, and have verified that the property listed above is vacant, and that my property may be inspected for compliance with this Exemption Program upon reasonable notice given by County prior to inspections. I understand that failure to comply with this Agreement may cause revocation of the exemption from the recycling and solid waste universal service requirements of Santa Cruz County Code, Chapter 7.21.

Signature of Owner: _____ Date: _____

NOTE: You will be notified of your exception status (granted or denied) within twenty (20) business days of the receipt of your application.