



PLG-240 must be on the plan sheets. Documents cannot be restricted by digital signatures or otherwise.

#### A. Statement of Special Inspections

Permit No. \_\_\_\_\_

APN: \_\_\_\_\_

Project Address: \_\_\_\_\_

Reserved for County Stamp

#### Form Submittal

The Owner or Owner's Agent, on the advice of the Registered Design Professional in Responsible Charge, must complete this form, secure signatures by **all parties**, and incorporate **all pages onto the plan sheets**.

**2022 California Building Code (CBC)** This form lists aspects of the project that require special inspection and testing as indicated in the California Building Code Section 1704 and 1705 and defines duties and responsibilities of parties involved in the project.

**Duties & Responsibilities.** The Owner and Contractor acknowledge assignment of the following duties, responsibilities, and conditions applicable to special inspection or testing:

#### Owner

1. Ensures that construction complies with the approved permit documents and implements the program of special inspections.

#### Contractor

1. Ensures proper notification to the special inspection or testing agency for items listed herein.
2. Reviews the Building Division approved permit documents for additional inspection or testing requirements. A pre-construction conference at the job site is recommended to review special inspection procedures.

#### Special Inspection/Testing Agency

1. Provides copies of all laboratory reports and inspections to the Building Division and Registered Design Professional in Responsible Charge on a weekly basis. Only the testing laboratory may take samples and transport them to their laboratory.
2. Submits for the Building Division's approval an Inspector List that shows the names and qualifications of on-site special inspectors who are NOT on the County's pre-approved list.
3. Provides each special inspector with an identification badge that includes:
  - Name and photograph
  - Areas that the inspector is qualified to inspect
  - An authorization signature by the Registered Engineer who is a full-time employee of the agency
4. Provides the Final Report of Special Inspections that documents required special inspections and correction of discrepancies noted in inspections. A copy of this report must be kept at the job site for review by the County Inspector prior to final inspections.  
**Per CBC section 1704.2.4 this report is required before an occupancy permit can be issued.**

#### Special Inspectors

1. Must have their badge visible when performing their duties.
2. Must immediately notify the County Building Division upon encountering any concerns or problems.
3. Must use only the County Building Division's approved permit documents.

#### Acknowledgements *Provide name, signature, & date*

Registered Design Professional in Responsible Charge

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Owners' Authorization

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Contractor

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**B. Special Inspection Agency, Material Testing Lab, Geotechnical**

Firm Name: _____	Responsibility: _____
Person Name: _____	
Phone: _____	
Email: _____	

Firm Name: _____	Responsibility: _____
Person Name: _____	
Phone: _____	
Email: _____	

Firm Name: _____	Responsibility: _____
Person Name: _____	
Phone: _____	
Email: _____	

**C. Contractor's Statement of Responsibility – CBC 1704.4**

CBC Section 1704.4 requires the Contractor responsible for the construction of a main wind or seismic force resisting system, designated seismic system, or a wind or seismic resisting components to submit a written statement of responsibility to the Building Official and the Owner prior to the commencement of work on the system or component. **The Contractor hereby acknowledges this responsibility regarding special requirements as described in the Summary of Special Inspections & Tests, Inspection Schedule, issued documentation and as prepared by the engineer of record or registered design professional and the requirements of CBC 1704.3.**

**Acknowledgement**

Contractor	License No. _____
Name: _____	Signature: _____ Date: _____

Special Inspections and Testing will be performed in accordance with the approved plans and specifications, this statement and CBC Sections 1704 and 1705. The Summary of Special Inspections & Tests summarizes the Special Inspections and tests required. Special Inspectors will refer to the approved plans and specifications for detailed special inspection requirements. Any additional tests and inspections required by the approved plans and specifications will also be performed.

**Seismic Requirements – CBC 1704.3.2**

The extent of the seismic-force-resisting system is defined in more detail in the construction documents.

Describe seismic-force-resisting system and designated seismic systems subject to special inspections per Section 1705.13:

**Wind Requirements – CBC 1704.3.3**

The extent of the main wind-force-resisting system and wind resisting components is defined in more detail in the construction

Describe wind-force-resisting system & designated wind resisting components subject to special inspections per Section 1705.12:



**D. Summary Of Special Inspections & Tests**

**Identify special inspections/tests required by CBC chapter 17 for this project.**

*Additional detail regarding inspections and tests is provided in the project specifications or notes on the drawings.*

*Describe and mark each required inspection/test as **Continuous (C)** or **Periodic (P)** or **both** as appropriate.*

Inspection/Test Categories	Inspection/Test Descriptions	C	P
<b>Special Cases</b> 1705.1.1		<input type="checkbox"/>	<input type="checkbox"/>
<b>Structural Steel</b> 1705.2.1		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
<b>Cold-Formed Steel Deck</b> 1705.2.2		<input type="checkbox"/>	<input type="checkbox"/>
<b>Open-Web Steel Joists &amp; Joist Girders</b> 1705.2.3		<input type="checkbox"/>	<input type="checkbox"/>
<b>Cold-Formed Steel Trusses</b> <b>Span ≥ 60 feet</b> 1705.2.4		<input type="checkbox"/>	<input type="checkbox"/>
<b>Concrete</b> 1705.3		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
<b>Masonry</b> 1705 Level 1 TMS 602 Table 3, Level 2 or 3 TMS 602 Tables 3, 4		<input type="checkbox"/>	<input type="checkbox"/>



**D. Summary Of Special Inspections & Tests**

**Identify special inspections/tests required by CBC chapter 17 for this project.**

*Additional detail regarding inspections and tests is provided in the project specifications or notes on the drawings.*

*Describe and mark each required inspection/test as **Continuous (C)** or **Periodic (P)** or **both** as appropriate.*

Inspection/Test Categories	Inspection/Test Descriptions	C	P
Wood 1705.5		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
Soils 1705.6		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
Driven Deep Foundation Elements 1705.7		<input type="checkbox"/>	<input type="checkbox"/>
Cast-in-Place Deep Foundation Elements 1705.8		<input type="checkbox"/>	<input type="checkbox"/>
Helical Pile Foundations 1705.9		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
Wind Resistance 1705.12		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>



**D. Summary Of Special Inspections & Tests**

**Identify special inspections/tests required by CBC chapter 17 for this project.**

*Additional detail regarding inspections and tests is provided in the project specifications or notes on the drawings.*

*Describe and mark each required inspection/test as **Continuous (C)** or **Periodic (P)** or **both** as appropriate.*

Inspection/Test Categories	Inspection/Test Descriptions	C	P
<b>Seismic Resistance</b> 1705.13		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
<b>Testing for Seismic Resistance</b> 1705.14		<input type="checkbox"/>	<input type="checkbox"/>
<b>Sprayed Fire-Resistant Materials</b> 1705.15		<input type="checkbox"/>	<input type="checkbox"/>
<b>Mastic &amp; Intumescent Coatings</b> 1705.16		<input type="checkbox"/>	<input type="checkbox"/>
<b>Exterior Insulation &amp; Finish Systems (EIFS)</b> 1705.17		<input type="checkbox"/>	<input type="checkbox"/>
<b>Fire-Resistant Penetrations &amp; Joints</b> 1705.18		<input type="checkbox"/>	<input type="checkbox"/>
<b>Smoke Control Systems</b> 1705.19		<input type="checkbox"/>	<input type="checkbox"/>
<b>Sealing of Mass Timber</b> 1705.20		<input type="checkbox"/>	<input type="checkbox"/>
<b>Other tests, inspections, or special instructions</b>		<input type="checkbox"/>	<input type="checkbox"/>



**E. Special Inspection & Testing Agencies Recognized by Santa Cruz County Building Division**

Agencies may have more than one location. "Pending" agencies are recognized. Other agencies require prior approval.

**RC** = Reinforced Concrete      **SW** = Steel Welding      **NDT** = Non-destructive Testing  
**PC** = Prestressed Concrete      **HSB** = High-Strength Bolting      **FP** = Fireproofing  
**SM** = Structural Masonry      **SWC** = Structural Wood Construction

Agency	RC	PC	SM	SW	HSB	NDT	SWC	FP	Expires
<b>ACE Quality Control</b> San Leandro, CA (916)   742-5096	RC	PC	SM	SW	HSB			FP	Pending
<b>Achievement Engineering Corp.</b> San Jose, CA   (408) 217-9174	RC	PC	SM	SW	HSB	NDT	SWC	FP	8/28
<b>Advanced Testing &amp; Inspection (ATI)</b> Salinas, CA   (831) 422-2272	RC	PC	SM	SW	HSB			FP	Pending
<b>Apex Testing Labs, Inc.</b> San Francisco, CA   (415) 550-9800	RC	PC	SM	SW	HSB	NDT		FP	Pending
<b>Applied Materials &amp; Engineering</b> Oakland, CA   (510) 420-8190	RC	PC	SM	SW	HSB	NDT	SWC	FP	Pending
<b>Aries Engineering</b> San Jose, CA   (408)634-0087	RC			SW	HSB		SWC		10/26
<b>Baez Geotechnical Group (BGG)</b> Livermore, CA   (925) 766-1616	RC	PC	SM						4/22
<b>BAGG Engineers</b> San Jose, CA   (650) 852-9133	RC	PC	SM	SW	HSB	NDT		FP	10/26
<b>Berlogar, Stevens and Associates</b> Pleasanton, CA   (925) 484-0220	RC	PC	SM	SW	HSB			FP	6/27
<b>Biggs Cardosa Associates, Inc.</b> San Jose, CA   (408) 296-5515	RC	PC	SM	SW	HSB				3/27
<b>B.S.K. Associates</b> Livermore, CA   (925) 315-3151	RC	PC	SM	SW	HSB	NDT		FP	5/25
<b>Consolidated Engineering Labs</b> San Ramon, CA   (925) 314-7100	RC	PC	SM	SW	HSB	NDT	SWC	FP	Pending
<b>Construction Testing Services (CTS)</b> Pleasanton, CA   (925) 462-5183	RC	PC	SM	SW	HSB	NDT	SWC	FP	3/26
<b>CTE Cal, Inc.</b> Fremont, CA   (510) 573-6362	RC	PC	SM	SW	HSB	NDT	SWC	FP	12/25
<b>Earth Systems Pacific</b> Fremont, CA   (510) 353-3833	RC	PC	SM	SW	HSB	NDT	SWC	FP	3/27
<b>ENGEO Incorporated</b> San Ramon, CA   (925) 866-9000	RC	PC	SM	SW	HSB	NDT	SWC	FP	4/27
<b>Geissler Engineering</b> Belvedere, CA   (415) 992-9393	RC			SW	HSB		SWC		10/23
<b>Generalist Building Inspections Inc</b> Pittsburg, CA   (562) 446-3318	RC	PC	SM	SW	HSB	NDT	SWC	FP	Pending



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<b>SM = Structural Masonry</b>		<b>SWC = Structural Wood Construction</b>							
Agency	RC	PC	SM	SW	HSB	NDT	SWC	FP	Expires
<b>Geocon Consultants, Inc.</b> Livermore, CA   (925) 371-5900	RC	PC	SM	SW	HSB		SWC	FP	Pending
<b>HP Inspections</b> San Jose, CA   (408) 288-8460	RC	PC	SM	SW	HSB	NDT		FP	Pending
<b>Inspection Services Inc. (ISI)</b> Esparto, CA   (707) 974-0541	RC	PC	SM	SW	HSB	NDT	SWC	FP	2/26
<b>Integrity Inspections</b> Berkeley, CA   (510) 900-2100			SM	SW	HSB	NDT		FP	3/28
<b>KC Engineering Co.</b> Vacaville, CA   (707) 447-4025	RC	PC	SM	SW	HSB			FP	1/28
<b>Kleinfelder Inc.</b> Hayward, CA   (925) 484-1700	RC	PC	SM	SW	HSB	NDT		FP	4/28
<b>Korbmacher Engineering Inc.</b> Livermore, CA   (925) 454-9033	RC	PC	SM	SW	HSB	NDT	SWC	FP	Pending
<b>Krazan and Associates Inc.</b> Pleasanton, CA   (925) 307-1160	RC	PC	SM	SW	HSB	NDT	SWC	FP	Pending
<b>Material Engineering Inspection</b> San Jose, CA   (408) 844-3775	RC	PC	SM	SW	HSB	NDT	SWC	FP	Pending
<b>MatriScope Engineering Laboratories, Inc</b> Livermore, CA   (510) 763-3601	RC	PC	SM	SW	HSB	NDT	SWC	FP	Pending
<b>Mid Pacific Engineering, Inc MPE</b> Sacramento, CA   (916) 927-7000	RC	PC	SM	SW	HSB	NDT		FP	6/26
<b>Nicholas Engineering Consultants</b> Dublin, CA   (925) 829-8090	RC	PC	SM	SW	HSB		SWC	FP	5/26
<b>Ninyo &amp; Moore</b> San Jose, CA   (408) 435-9000	RC	PC	SM	SW	HSB	NDT	SWC	FP	3/28
<b>Norcon, LLC</b> San Francisco, CA   (415) 692-0519	RC	PC	SM	SW	HSB	NDT	SWC	FP	10/26
<b>Picot Inspection</b> Oakland, CA   (510) 847-8990	RC	PC	SM	SW	HSB		SWC	FP	1/27
<b>PJC &amp; Associates, Inc.</b> Rohnert Park, CA   (707) 584-4804	RC	PC	SM	SW	HSB			FP	1/27
<b>Intertek-PSI Inc.</b> Morgan Hill, CA   (408) 669-5500	RC		SM	SW	HSB			FP	Pending
<b>Quantum Geotechnical</b> San Jose, CA   (408) 629-3822	RC	PC	SM					FP	Pending



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Agency	RC	PC	SM	SW	HSB	NDT	SWC	FP	Expires
<b>RES Engineers, Inc.</b> San Francisco, CA   (415) 822-4625	RC	PC	SM	SW	HSB	NDT	SWC	FP	8/26
<b>RMA Group</b> Rancho Cordova, CA   (916) 631-7194	RC	PC	SM	SW	HSB	NDT	SWC	FP	7/26
<b>Salem Engineering Group, Inc.</b> Fresno, CA   (559) 271-9700	RC	PC	SM	SW	HSB	NDT		FP	8/25
<b>Sigma Engineering Laboratories, Inc.</b> San Francisco, CA   (415) 702-8374	RC	PC	SM	SW	HSB	NDT		FP	1/28
<b>Signet Testing Laboratories</b> Hayward, CA   (510) 887-8484	RC	PC	SM	SW	HSB	NDT	SWC	FP	1/28
<b>Smith-Emery Company</b> San Francisco, CA   (415) 642-7326	RC	PC	SM	SW	HSB	NDT	SWC	FP	8/26
<b>Stevens Ferrone &amp; Bailey</b> Concord, CA   (925) 688-1001	RC	PC	SM	SW	HSB		SWC	FP	7/26
<b>Structure Groups</b> Livermore, CA   (925) 447-9900	RC	PC	SM	SW	HSB		SWC	FP	7/26
<b>Terracon Consultants, Inc</b> Concord, CA   (925) 348-9057	RC	PC	SM	SW	HSB	NDT	SWC	FP	4/27
<b>Testing Engineers Inc.</b> San Leandro, CA   (510) 835-3142	RC	PC	SM	SW	HSB	NDT	SWC	FP	2/28
<b>Twining</b> Sacramento, CA   (916) 649-9000	RC	PC	SM	SW	HSB	NDT	SWC	FP	2/24
<b>Valley Inspection</b> Vallejo, CA   (707) 552-7037				SW			SWC	FP	6/25
<b>Wallace-Kuhl &amp; Associates, Inc.</b> Sacramento, CA   (916) 372-1434	RC	PC	SM	SW	HSB	NDT		FP	Pending
<b>Youngdahl Consulting Group Inc.</b> El Dorado Hills, CA   (916) 933-0633	RC	PC	SM	SW	HSB	NDT	SWC	FP	Pending